

GRADUATION REQUIREMENTS

1.0 The following requirements are established for graduation from high schools of Adams 12 Five Star Schools, (the "District").

1.1 In order to be eligible for a District traditional diploma, students must earn twenty three (23) credits in grades 9-12 distributed in the following areas of instruction:

English	4
Math	3
Science	3
Social Studies	3
P.E.	2
Arts	2
Electives	<u>6</u>
TOTAL	23

Arts include coursework in Music, Art, Drama, Career & Technical Education, Business, Marketing, Consumer & Family Studies and World Languages.

1.1.1 A credit is defined as successful completion of courses meeting for the equivalent of one period daily for a school year. Fractional credit is given for courses meeting a fraction of the year, i.e., one-fourth credit is given for courses lasting the equivalent of one-fourth of the year.

1.2 Each high school will define specific courses which fulfill the required credit in each subject area. They may also specify individual courses in a given subject area which are required for graduation. A list of these courses shall be submitted to the Chief Academic Officer for approval before implementation.

1.3 Graduation requirements for students receiving special education services shall be the same as for any other high school student. Modifications may be made to the curriculum via the individualized education plan (IEP) process. A high school special education student may earn any or all of his/her credits in any of the high school special education programs.

GRADUATION REQUIREMENTS, cont.

1.3.1 Electives may include areas of Career and Technical Education, work study and work experience as determined by the IEP process. Students who do not meet credit requirements and/or who have not met their IEP goals and objectives may be eligible to receive special education services until the age of twenty-one (21). Special education students may take more than the required number of credits if the parents agree and the courses are included in the child's IEP.

1.4 All students in grades 9, 10, 11 and 12 must enroll in a minimum of six (6) credits per year.

1.4.1 Students in grades 9, 10, and 11 must be enrolled in one (1) credit each of math, English, science, and social studies.

1.4.2 Seniors must take a minimum of three (3) credits in a core area. For the purposes of this requirement, core areas shall be defined as English, mathematics, science, social studies, or world languages. Exceptions to the three (3) core class requirement may be made for students at Bollman Technical Education Center, provided such students can demonstrate competency in the core areas, and for students with special circumstances as approved by the principal or designee.

1.4.3 Students who are two (2) or more grade levels below their assigned grade level may be required by the District to take additional coursework in reading, writing and/or math. Such coursework may be scheduled in addition to their regular required coursework or in lieu of elective options.

1.5 Credit may be awarded for optional courses of study under the following circumstances:

1.5.1 Coursework which meets the criteria for post-secondary enrollment options as stipulated in Superintendent Policy 6285.

GRADUATION REQUIREMENTS, cont.

1.5.2 Credit shall not be awarded for optional courses of study when the content of the course is substantially equivalent to a class currently offered at the high school.

1.5.3 Subsequent to enrollment, no more than three high school credits earned through an optional course of study shall be used to meet the District graduation requirements.

1.6 Students must receive approval prior to taking courses outside the school if they wish to receive high school credit for those courses.

1.6.1 No high school credit will be awarded for a course taken at a non-North Central Association accredited institution.

1.7 The high school reserves the right to review transcripts and determine credit to be granted for course work transferred in when a student moves into the District. Credit will not be awarded for course work for which the previous high school has not granted credit.

2.0 The high school principal shall assign appropriate personnel to assess and inform students annually of their individual progress toward their completion of required credits. The principal shall also assign appropriate personnel to determine credit application toward graduation for those students transferring from schools outside the District.

3.0 The high school principal shall have authority to determine all matters regarding high school graduation credit in compliance with this policy.

4.0 Notwithstanding the credit requirements of Section 1.1, students who are enrolled in and successfully complete the WorkKeys program offered by the District are eligible for a District competency based diploma.

GRADUATION REQUIREMENTS, cont.

- 4.1 Successful completion of WorkKeys is defined as:
- a. passing each WorkKeys test at the required level as determined by the Chief Academic Officer;
 - b. meeting pre-assessment standards of the WIN Courseware curriculum;
 - c. completing career planning through participation in the ICAP process pursuant to Superintendent Policy 6285; and
 - d. demonstrating knowledge of technology integration through successful participation in thirty (30) hours of relevant coursework.