

MEETING MINUTES

Date: Wednesday 5- 22- 2017 - 2:00- 4:00 PM.
 Project: Adams 12 Five Star Schools - Multiple Renovations
 Project No: 17003.00
 Reference: DAG # 3
 Location: North Star Elementary School
 8740 North Star Drive - Thornton - CO 80260

1	INTRODUCTION	
	The DAG team was reintroduced. Anne Weber revisited the line item budget, affirming the basic scope and associated budgets across entire project.	
2	SCOPE RECAP	
	AW covered BWG's suggested scope of Renovation and Specials work. She described each area to have work done.	
3	DESIGN	
	DAG members had comments on the scope.	
3.1	BWG to continue to examine possibilities for an ADA accessible restroom in the lobby at the Cafeteria entrance. This includes possibly moving the custodial closet to another location.	
3.2	Existing casework in Room E101 to be verified in field; will it work for Art?	
3.3	BWG to study adding a Staff Bathroom at the Admin area; the study slots are not necessary. Teacher Work Room could lose some space, but not storage. Required furniture (or storage equivalent) for Admin area: <ul style="list-style-type: none"> • Large filing cabinets, lockable, one for each grade level • Counter for printers with storage underneath • Secure location for safe; it can fit into standard casework 	
3.4	The computer kiosk for parents will be moved into the secured side of the hallway as part of the secured entrance renovation.	
3.5	School requested that the Privacy Room off of the Teacher Lounge should have access from the Lounge, not from the hallway.	
3.6	School requested that the Reading Core room space be revised to a gyp wall instead of a foldable partition, and that the area be divided into a small room for RDG 1 and a room that could be used as a standard classroom for RDG Core. BWG to study possible layouts in this space including one 200sqft room and one 800sqft classroom and relocating smaller room off of access hall to LMC.	
3.7	The operable wall between the Gym and the Music room was installed in 2003, and Laurie Jessen suggested that it might be repaired instead of replaced to become a working unit. BWG will check with manufacturer.	

MEETING MINUTES

3.8	In response to requests for usable teacher storage, the self supporting casework coat hook units discussed in previous DAG meetings will be flanked with 3' wide lockable tall storage cabinets. This would become the standard for all teaching classrooms. Remove existing classroom casework.
3.9	The DAG discussed paint throughout the school, and which areas may benefit from fresh paint. It was suggested that the main corridors and door frames would greatly benefit from fresh paint.
3.10	The vinyl sheathed demountable partition walls and fiberglass reinforced panels may be difficult to remove and patch; Tonia Toca suggested that BWG research wall panel systems for sections of the hallways. Cork and colored cork in strategically placed instances could add interest.
3.11	It was suggested that the existing carpet in the classrooms has not yet reached end of life and can remain.
3.12	The DAG agreed to replace the main hallway floors with new VCT tile.
3.13	Additional Solatubes in classrooms with windows will be shown as an alternate, only to be considered if within budget.
3.14	There was discussion about the marquee sign, and indecision about whether to change the monument sign to a digital readout or add a sign to the building. Consensus was to go with the cheaper option, so both will be shown as alternates. TT will check with A12 Branding to verify marquee sign requirements.
3.15	The initial preliminary pricing of the proposed changes, renovations and improvements suggested by BWG as a result of the DAG process fall within the allocated budget. Further work to the school (including additional painting, repairs, etc) will be assessed as the design phase moves forward.

NOTE: See attached floorplan. Pricing for options presented will be confirmed by General Contractor (pending selection).

These notes are considered to be an accurate accounting of the meeting. If any discrepancy exists, please contact our office, in writing, as soon as possible.

prepared by: Matt Furedy, BWG Architects