



ADAMS 12 Five Star Schools
Business and Information Services
Transportation Department
1350 E. 126th Avenue
Thornton, Colorado 80241
720 972 4300



“Driving great students on the road to success!”

Transportation Procedures for Kindergarten/PreSchool Students

The following procedures are intended to provide the best and safest environment for kindergarten and preschool students who are transported to and from school. The steps below should be followed over the first two weeks until staff and students are familiar with their bus stop and bus number. Our focus is to minimize the opportunity for students to board the wrong bus and to ensure students are transported home safe and on time.

Mid-day & PM drop-off

Each student should have a yellow school bus bracelet with the following information:

- Student name
- Bus stop
- Route #
- Bus stop time (a.m. & p.m.)
- The bracelet should be attached with enough room to ease the bracelet off the student’s wrist but not loose enough to fall off.

School staff may not be familiar with a student’s bus stop so it is highly recommended for parents to provide the required information. It is the School’s or Teacher’s responsibility to have the i.d. bracelet filled out completely and on the student **prior** to student boarding the school bus.

Note: Students must be met by a responsible adult at the bus every day for the entire school year. (Met at the bus means at the bus door, not down the street) Students who are not met will be returned to the school. Transportation will not release students to unauthorized adults.

Additionally, the following information is required for Dispatch/Scheduling and should be provided as soon as possible if it has not already been done so:

- Student’s name
- Address
- Phone number

Transportation Number (720) 972-4300

Hours of operation 5:00a.m. – 5:00p.m.

After hours call the Communication Center (720) 972- 4911