

WAIVER OF DISTRICT POLICY

- 1.0 Some District Policies (e.g., 5060, Student Dress Code) include specific procedures/timelines for waiver requests. This policy shall apply to District Policy waiver requests in those cases in which a policy does not specify waiver timelines/procedures.
- 2.0 A school may initiate a request for waiver by sending a written communication to the Superintendent at least sixty (60) days prior to proposed implementation. The Superintendent may waive the sixty (60) days requirement when a lesser period is justified.
- 3.0 The administrator initiating the request shall certify that the need for waiver was determined through a process of shared decision making, if applicable. In so doing, the administrator shall describe the process used and the way in which support for the waiver application was indicated.
- 4.0 The written communication must include:
 - 4.1 The policy or procedure that would be waived.
 - 4.2 Specific documentation demonstrating how the policy or procedure is interfering with the school's improvement of educational achievement or enhancement of educational opportunity.
 - 4.3 Expected outcome as a result of the waiver or renewal of waiver being requested.
 - 4.4 The duration of the waiver or renewal of waiver requested (maximum duration is two (2) years, but renewal of the waiver is available upon application).
 - 4.5 An explanation of how the waiver or renewal of waiver requested would assist the school's plan to improve graduation rates, student performance and attendance, overall educational achievement, the District's strategic plan, or otherwise accomplish specified District or school goals.
 - 4.6 The financial impact of the proposed waiver.
- 5.0 The Superintendent or his designee and such other persons deemed appropriate by the Superintendent may meet with the administrator(s) submitting the request for consideration and discuss it further.
- 6.0 The Superintendent may respond as follows:
 - 6.1 Denial of request for waiver;
 - 6.2 Grant request for waiver;
 - 6.3 Grant request for waiver but with modifications/conditions;
 - 6.4 Referral of the issue to Policy Council for study and recommendation; or
 - 6.5 Revision of current policy.