

## VISITORS TO SCHOOLS

- 1.0 Parents or guardians are encouraged to visit the schools in which their child(ren) are enrolled. All visitors, including parents or guardians, must report to the school office upon arrival to be checked into the school's visitor management system when requested. Visitors must comply with all District policies.
- 2.0 Anyone who is not a student of the school or staff member of the District, acting in the capacity as an employee, must observe the following guidelines:
  - 2.1 Whenever possible the visit should be scheduled in advance. The teacher and principal reserve the right to reschedule a planned or unplanned visit as they deem appropriate to serve the educational needs of students and to avoid disruption of instruction.
  - 2.2 Principals and teachers may impose reasonable restrictions upon the time, duration, frequency, and location of visits.
  - 2.3 In visiting a classroom, visitors shall refrain from making statements or engaging in conduct which interrupts instruction or causes distractions for students, or otherwise disrupts the learning environment.
  - 2.4 Visitors shall not share with others information about students received during the visit, including but not limited to a student's academic performance, behavior, and status as a free/reduced lunch pupil.
  - 2.5 Only principal-approved activities may be conducted by visitors while on school grounds.
- 3.0 Failure to comply with the terms of this policy and the lawful directions of District officials, District security officers, or any other law enforcement officers acting in performance of duties, or failure to identify oneself to such officials or officers when lawfully requested to do so, may subject the individual to criminal charges.

### LEGAL REFERENCES

C.R.S. 22-32-109.1(7)

C.R.S. 18-9-109

### CROSS REFERENCES

Code 5145