

Direct Inspection
Checklist

Policy Area: 2.7 Communication and Support
to the Board

Date: December 7, 2016

| Number | Policy | YES | NO | Comments |
|--------|--|-----|----|----------|
| | <i>Has the Superintendent seen to it that the...</i> | | | |
| 2.7 | 1. Board is informed in its work? | | | |
| 2.7 | 2. Board is supported in its work? | | | |
| | <i>Has the Superintendent . . .</i> | | | |
| 2.7.1 | 3. submitted monitoring data required by the Board in a timely, concise, accurate, complete and easily understandable fashion? | | | |
| 2.7.1 | 4. submitted monitoring data required by the Board directly addressing provisions of Board policies being monitored? | | | |
| 2.7.2 | 5. established and maintained processes for identifying actual or anticipated noncompliance with any policy of the Board? | | | |
| 2.7.2 | 6. reported promptly any actual or anticipated non-compliance with any board policy? | | | |
| | Has the Superintendent made the Board aware of . . . | | | |
| 2.7.3 | 7. relevant trends? | | | |
| 2.7.3 | 8. anticipated adverse media coverage | | | |
| 2.7.3 | 9. new legislation or regulations? | | | |
| 2.7.3 | 10. municipal relationships? | | | |
| 2.7.3 | 11. threatened or pending lawsuits? | | | |
| 2.7.3 | 12. budget changes over \$50,000 for any capital or bond account or for any school or department? | | | |
| 2.7.3 | 13. purchases over \$50,000 from any one vendor at any one time or cumulatiely during any fiscal year? | | | |

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| | Has the Superintendent made the Board aware of . . . | | | |
| 2.7.3 | 14. material external and internal changes? | | | |
| 2.7.3 | 15. changes in the assumptions upon which any Board policy has previously been established? | | | |
| | | | | |
| | Has the Superintendent... | | | |
| 2.7.4 | 16. advised the Board, if in his opinion, the Board is not in compliance with its own policies on Governance Process and Board-Superintendent Relationship? | | | |
| 2.7.4 | 17. advised the Board of Board behavior which is detrimental to the work relationship between the Board and the Superintendent? | | | |
| | | | | |
| 2.7.5 | 18. updated and informed the Board of contemplated changes in major District operations, and in a timely manner? | | | |
| 2.7.5 | 19. marshalled for the Board as many staff and external points of view, issues and options as the Board determines it needs for fully informed Board choices? | | | |
| 2.7.5 | 20. fully and promptly implemented decisions made by the Board? | | | |
| | | | | |
| | Has the Superintendent presented information... | | | |
| 2.7.6 | 21. in unnecessarily complex or lengthy form? | | | |
| 2.7.6 | 22. that fails to differentiate among monitoring information, decision preparation information and other | | | |

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| | Has the Superintendent provided a mechanism for... | | | |
| 2.7.7 | 23. official Board communication? | | | |
| 2.7.7 | 24. officer communication? | | | |
| 2.7.7 | 25. committee communication? | | | |
| | | | | |
| | Has the Superintendent... | | | |
| 2.7.8 | 26. dealt with the Board as a whole except when (a) fulfilling individual requests for information or (b) responding to officers or committees duly charged by the Board. | | | |
| 2.7.9 | 27. provided consent agenda items and appropriate monitoring assurance for decisions delegate to the Superintendent that legally require Board approval? | | | |
| | | | | |
| 2.7.10 | 28. communicated infomration on the discretionary and non discretionary budget reserves in understnadable language? | | | |
| Updated 9/2014 | | | | |