



# Classified School Employees' Association

*"To represent all classified employees of Adams 12 Five Star Schools  
by offering support, protection and empowerment  
while enhancing the educational environment."*

## Outstanding Master Agreements

We have set the Master Agreement criteria that classified school employee groups in other districts attempt to imitate. Our agreement includes work experience credit pay after ten (10) years of service, a four-step grievance process that includes alternative dispute resolution, and medical, dental, vision and life insurance benefits. Additionally offered are uniform and tool allowance, a duty-free lunch period, snow days, professional growth monies for classes related to any position within Adams 12, agreement to consult with the Board of Education suggesting alternatives or proposals prior to decisions on subcontracting and or reducing work-year, and many more important issues.

## The success of any organization depends on active involvement of its members

Each employee is encouraged to take an active part in our CSEA through voting, building representation or serving on the Board of Directors or as an Officer. YOU are the reason CSEA exists. We need your expertise, ideas and support. CSEA is democratically controlled through our Board of Directors. Members vote on contract agreements, election of Officers and Board of Directors. CSEA bylaws provide for the Board of Directors to meet monthly to conduct the affairs of the Association, and an annual meeting for our general membership for information and goal setting. Officers and the Board of Directors are available to be of assistance to you. Contact them at 303-457-2580.

**Our partnership with Adams 12 Five Star Schools is a key point to our success.**

## Enrollment Membership - Association Authorization for Payroll Deduction

Complete **this** section **ONLY** to enroll

Print Name \_\_\_\_\_ Employee# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Position \_\_\_\_\_ Location \_\_\_\_\_

Check here if you do NOT want \$1.00 to go to the Political Action Committee Fund (PAC)

Effective \_\_\_\_\_ I hereby voluntarily request and authorize Adams 12 Five Star Schools to deduct from my annual earnings the total amount of \$100.00 if I work less than twenty (20) hours per week and \$200.00 if I work twenty (20) hours or more per week and to transmit this amount to the Treasurer of the Classified School Employees' Association. This amount will be pro-rated over nine months and deducted monthly.

I hereby waive all rights and claims against the Board of Education and Adams 12 Five Star Schools and the officers and agents thereof for monies paid pursuant to this authorization. I agree to abide by all guidelines, bylaws and procedures written for the CSEA Corporation. I understand that I may revoke my membership during the annual window of opportunity of December 1<sup>st</sup> through December 31<sup>st</sup>.

This form will be forwarded to Human Resources for processing. There is no requirement that an employee becomes a member of, or belongs to, the Classified School Employees' Association or any other group or organization.

Date \_\_\_\_\_ Signature \_\_\_\_\_

## Decline Membership

Complete **this** section **ONLY** to decline

I, \_\_\_\_\_ am declining the opportunity to become a member of the Classified School Employees' Association. I understand that it is not a requirement of employment to join the CSEA at any time.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Position \_\_\_\_\_ Location \_\_\_\_\_

For office use only:	Received by: _____ Human Resources	_____ CSEA
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