

September 15, 2020

Dear Families,

This letter contains important registration information regarding the BASE Program for the 2020-21 school year. BASE Programs will resume standard BASE Program operations for students who receive in-person learning at BASE sites where interest and staffing exist. BASE Programs often fill during full-time registration, resulting in limited available part-time care options. BASE participants must be five (5) years of age to attend BASE.

Due to COVID-19, BASE operations will look different this school year. Program capacity at some BASE sites will decrease from last year in order to follow guidelines outlined by public health regarding social distancing and safety requirements for school-age care operations. This means that existing BASE families from the last school year may be entered into a lottery to determine the final enrollment if more interest than the number of spots available is received.

Like previous years, families requesting full-time care will receive priority at each BASE site and enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F. Part-time is defined as using the BASE program, either MWF or TTH. Variable and or daily drop-in schedules may be considered if space is available. Please contact your school's BASE site director for more information.

Submission of an interest form is not a confirmation of registration but an indication regarding your interest in utilizing the BASE Program. Once the BASE program has established enrollment numbers, you will be contacted.

School Year Registration Information for All Families:

- Priority order of enrollment:
 1. Existing BASE families
 2. Siblings of existing BASE families
 3. Existing BASE families who have transferred to a new school
 4. New families
- Existing BASE families are families who were enrolled at attending an Adams 12 BASE program as of March 13, 2020.
- New families are those who were not enrolled and attending an Adams 12 BASE Program as of last March 13, 2020.
- Families who attended the 2020 Summer BASE program are not considered existing BASE families.
- Families needing full-time care are given priority, followed by part-time families if space is available.
- If the attendance schedule is the same for all students, submit one BASE Interest Form only. If the attendance schedules are different, please submit one form for each student.
- Interest forms may not contain students from multiple families.
- BASE Program sites that receive more interest forms than the number of spots available will conduct a lottery to determine enrollment.
- If a lottery is conducted, there are no guarantees that students of the same family with multiple attendance schedules will be accepted.

Interest Form and Registration Dates:

- **September 15-17, 2020:** [2020-21 School Year BASE Interest Form](#) submission window is open.
- **September 18, 2020:** Site-based lotteries will be conducted to determine enrollment if more interest than spots available are received.
- **September 21, 2020:** Notification of either acceptance into the BASE Program or placement on the waitlist.
- **September 22, 2020:** CampDocs registration invite links will be emailed to accepted families.
- **September 24, 2020:** Registration will close at 6:00 pm. Families who do not have completed registration at 100% in CampDocs will have a delayed start date of Monday, October 12, 2020.
- **September 25, 2020:** \$75 registration fee and deposit due. Registration fees are non-refundable and non-transferrable.
- **Monday, October 5, 2020: First Day BASE for in-person learners**

Beginning September 23, 2020, registration will occur on a first-come, first-served basis, where space is available. The [2020-21 School Year Continued BASE Interest Form](#) will remain open for the 2020-21 school year.

BASE Tuition Information:

Additional information regarding [tuition rates](#), payment due dates and registration links will be made available upon acceptance. At the time of acceptance, a \$75 non-refundable, non-transferable registration fee will be invoiced to your account for each student. Failure to remit the registration fees by the date due will forfeit your “spot.”

A tuition deposit equal to one week of care is required for each child. School year deposits are due by Friday, September 25, 2020, and will be applied to the final week of school year BASE.

The Full-time M-F weekly rate is a discounted rate and will not be discounted further on weeks where the school is not in session and BASE programs are not open. Please, thoughtfully select your student’s attendance schedule. Once a selection is made, BASE Programs may be unable to accommodate a change to the initially requested schedule.

Cancellation and Withdrawal Policy:

- All withdrawals, once the school year BASE program has started on Monday, October 5, 2020, will require a two-week notice, equivalent to two weeks worth of care per child.

We appreciate your interest in our Adams 12 Five Star Schools BASE programs and look forward to providing care for your family this school year. If you have additional questions, please contact the BASE Site Director at your child’s current school.

Sincerely,
BASE Department

2020-21 Adams 12 BASE PROGRAM SITES

BASE PROGRAM & LICENSE NUMBER	PROGRAMS OFFERED	SITE DIRECTOR	CONTACT NUMBER
Arapahoe Ridge #27717	Before & After School Care	Michael Hart	#720-972-5752
Centennial #71717	Before & After School Care	Erin Seitz	#720-972-5296
Cherry Drive #68799	Before & After School Care	Tracy Kite	#720-972-3310/5317
Coronado Hills #84241	Before & After School Care	Jarred (JT) Townley	#720-972-5334
Cotton Creek #66284	Before & After School Care	Melissa Sherman	#720-972-5357
Coyote Ridge #37689	Before & After School Care	Brian Hart	#720-972-5795
Eagleview #27428	Before & After School Care	Jordan Martin	#720-972-5777
Glacier Peak #1503461	Before & After School Care	Brittany McIntosh	#720-972-5947
Hulstrom K-8 #1513113	Before & After School Care	Amanda Gwinn	#720-972-8961
Hunters Glen #71719	Before & After School Care	Andy Ramirez-Hilton	#720-972-5449
Leroy Drive #08431	Before & After School Care	Amber Penney	#720-972-5477
Malley Drive #71718	Before & After School Care	Cara Palacios	#720-972-5497
Meridian #1528108	Before & After School Care	Stephanie Kaiser	#720-972-7923/7909
Mountain View #66278	Before & After School Care	Cami Rodriguez	#720-972-5537
North Mor #66282	Before & After School Care	TBD	#720-972-3573/3572
Prairie Hills #1519499	Before & After School Care	Tone' Vasquez	#720-972-8791
Rocky Mountain #66280	Before School Care	TBD	#720-972-5615
Riverdale #66281	Before & After School Care	Megan Walker	#720-972-5595
Silver Creek #1543422	Before & After School Care	Teresa Simmons	#720-972-3986
Skyview #68369	Before & After School Care	Tori Dooley	#720-972-5637
Stellar #1548615	Before & After School Care	Daniele Mack	#720-972-2351
STEM Lab #1595943	Before & After School Care	Joey Velotta	#720-972-3377
STEM Launch #1620425	Before & After School Care	Nicole Karey	#720-972-7054
Studio School #66283	Before & After School Care	Christine Hughes	#720-972-3640
Tarver #66279	Before & After School Care	Jenny Paugh	#720-972-5651
Thornton Elem #77218	Before School Care	Drew Schulze	#720-972-5670
Thunder Vista #1720276	Before & After School Care	Brittany Clear	#720-972-7323
Westview #1512513	Before & After School Care	Holly Hatfield	#720-972-6071
Woodglen #78180	Before & After School Care	Drew Schultz	#720-972-5709