

**TEMPORARY DISTRICT PROCEDURE FOR DISTRICT POLICY 5020 –
ATTENDANCE FOR TEMPORARY REMOTE LEARNING DURING CLASSROOM QUARANTINE**

The goal of this procedure is to ensure that student instructional time is documented during the 2021-2022 school year when students are engaged in temporary remote learning during a classroom quarantine.

Because federal, state and local authorities continue to provide guidance and/or orders on the numerous issues raised by the COVID-19 pandemic, this procedure may be subject to further clarification or revision. Staff will be informed of any updates.

Under current public health guidelines, quarantines will take place in the event of an outbreak of COVID-19, which is defined as five or more connected cases within a 14-day period. In a school setting, this will most likely manifest in the form of a classroom-level outbreak.

The student expectations and requirements of District Policy 5020, Student Attendance, continue to apply for the 2021-2022 school year. Consistent with District Policy 5020, students are expected to attend and participate in remote learning during a classroom quarantine.

As always, parents must call the school attendance line to report both full day and partial day student absences during any classroom quarantine. Attendance notifications will be sent to parents (an autodialer or personal phone call).

ELEMENTARY SCHOOL

During an outbreak in an elementary class, the entire class will switch to synchronous, remote learning for the duration of the classroom quarantine. Students who are not required to quarantine may come to school to participate in synchronous remote learning during the classroom quarantine.

The classroom teacher will take daily attendance in Infinite Campus twice a day, once at the start of the day and then immediately after the students' lunchtime.

A quarantined student is considered in attendance if:

- The classroom teacher marks the student as present in Infinite Campus.
- In case of connectivity issues, parents may call the school to confirm their student is working independently at home, and the registrar or designee will modify the attendance in Infinite Campus.

MIDDLE and HIGH SCHOOL

Teachers of classes that have been quarantined will continue teaching in-person to those students who are not required to quarantine. Teachers will also use a one-way livestream (via Google Meet, Zoom, or GoGuardian Teacher) to allow quarantined students to watch the in-person instruction taking place throughout the class period.

During classes that are not subject to the classroom quarantine, quarantined students will engage in independent learning by logging into Schoology and completing assigned work.

A quarantined student is considered in attendance if:

- The student is marked as present in Infinite Campus based upon the student's classroom activity in Schoology.
- In case of connectivity issues, parents may call the school to confirm their student is working independently at home, and the registrar or designee will modify the attendance in Infinite Campus.

K – 8 SCHOOLS

Building administration and teaching staff shall follow the elementary process for K-5 and the middle/high school process for 6-8.

CROSS REFERENCE:

Policy 5020

OTHER REFERENCE:

CDE Best Practices for Temporary Remote Learning Options for the 2021-2022 School Year

Adams 12 Five Star Schools

Most Recent Adoption: February 7, 2022
For Use During the 2021-2022 School Year