

**REVIEW OF RESTRICTION OF DISTRIBUTION OF PRINTED MATERIALS**

- 1.0 The distribution or circulation of printed material on school premises shall not be restricted or disallowed except under conditions and guidelines set forth in District Policy 5650. Action to restrict distribution shall be taken by the principal as soon as practicable, but not later than three school days after the principal becomes aware of such distribution or circulation or after a request for review is received by the principal.
- 2.0 Prior to any restriction of distribution or circulation of printed materials, the principal shall provide an opportunity for an informal hearing at which the persons desiring to distribute the material can:
  - 2.1 be fully informed as to the objections to the distribution;
  - 2.2 present any views or arguments; and,
  - 2.3 question the principal relative to the position taken regarding restriction of distribution.
- 3.0 The principal shall reserve final judgment until the conclusion of the hearing.
- 4.0 The decision or action of the principal may be appealed to the Superintendent of Schools or designee within five school days. A brief written statement of the decision or action and the basis thereof shall be supplied by the principal to the superintendent and the persons appealing the decision or action. The superintendent shall, as soon as practicable, but within five school days, schedule a hearing at which both parties will have opportunity to express views and arguments and to cross-examine. The superintendent may reverse, affirm or modify the school official's position.