

**REQUEST FOR WAIVER OF DISTRICT POLICY 6240 MOVIES  
PROCEDURES**

1. The principal of the school is responsible for informing staff of the waiver procedure and form.
2. All requests for waivers must be submitted to the Learning Services Department.
3. The requestor(s) is (are) responsible for completing and submitting the waiver request at least four (4) weeks prior to the date proposed for showing the movie. The requestor(s) shall consult with the principal prior to submitting the waiver. The principal is responsible for assuring that the requestor(s) has (have) investigated other options and that the movie(s) in question is (are) the most appropriate vehicle for the learning.
4. All requests for waivers will be acted upon within three (3) weeks of receipt by the Learning Services Department.
5. The requestor(s) is (are) responsible for assuring that all movies align to the content standards and are appropriate for the maturity of the students.
6. After completing the request for waiver, the requestor(s) should seek the principal's signature. Principals are responsible for ensuring that the waiver request procedures have been followed.
7. The learning services department is responsible for reviewing the waiver request(s) and making a recommendation to the Superintendent, or his/her designee(s), regarding the appropriateness of the waiver.
8. If the waiver is granted and the movie is permitted to be shown, the requestor(s) shall:
  - A. Notify parent/guardians of the intent to show the movie using the permission form in Exhibit C;
  - B. Provide opportunities for the movie to be previewed in the school upon request;
  - C. Explain the content and rationale of the movie;
  - D. Obtain written permission from the parent/guardian of each unemancipated student to view the movie;
  - E. Maintain a file of the permission slips as well as a record of those who refused to allow their student to view the movie. These permission slips are to be kept on file at the school for the remainder of the school year.
  - F. Provide alternate activity for students whose parents opt-out of viewing (see 3.4 of this Policy).
9. The principal is to submit the number of students whose parents refuse to give permission to see a specific movie title to the Learning Services Department within two weeks following the showing of the movie.
10. The Learning Services Department is responsible for maintaining a database of approved R-Rated movie waivers and will submit a written report detailing the number of parental refusals to the Superintendent at the conclusion of each school year.

**REQUEST FOR WAIVER TO DISTRICT POLICY 6240  
MOVIES**

A waiver to Policy Code 6240 (Movies) must be obtained from the Superintendent, or his/her designees, prior to the showing of the movie.

School \_\_\_\_\_ Requestor(s) \_\_\_\_\_  
Grade Level(s) of Students \_\_\_\_\_ Content Area \_\_\_\_\_  
Name of Class/Course/Club \_\_\_\_\_  
Movie for Which Waiver is Requested \_\_\_\_\_  
Year of Release \_\_\_\_\_ Genre of Movie (comedy, etc.) \_\_\_\_\_  
Rating \_\_\_\_\_ Reason for Rating \_\_\_\_\_  
Date Approval Needed \_\_\_\_\_

Rationale for Request:

- A. How does this movie align to the Adams 12 curriculum/content standards?
  - B. How does this movie address students’ needs relative to instruction in the content area?
  - C. How does this movie enrich and support the curriculum taking into consideration the varied needs, interests, abilities, and maturity level of pupils served?
  - D. Describe the alternative activity students would engage in if permission is not granted by the parent/legal guardian.
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*Must be signed by the principal:*

I, the Principal, support the submission of this waiver request. After consultation with the requestor(s), I know that other options have been considered, but believe that this request represents appropriate instructional material.

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Exhibit C  
Code: 6240

MOVIE PERMISSION FORM

Dear Parent/Legal Guardian,

On \_\_\_\_\_, 20\_\_\_\_, I will be showing the movie entitled \_\_\_\_\_  
to the class. This movie is rated \_\_\_\_\_

Because of the following content: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This movie enriches and supports the curriculum and/or students' needs, interests, or abilities by:

\_\_\_\_\_

In accordance with District Policy/ 6240, I am required to secure your permission for your child to watch this movie. If you wish to exclude your child from viewing this movie, you can anticipate that the following alternative activity will be available to him/her during this time:

\_\_\_\_\_

\_\_\_\_\_

If you have any questions, please contact \_\_\_\_\_ at \_\_\_\_\_  
(Teacher/sponsor name) (Phone Number)

Or at the following email address \_\_\_\_\_

The best times to call are \_\_\_\_\_



(Please sign and return to teacher/sponsor.)

\_\_\_\_\_ (NAME OF STUDENT)

has my permission to see the movie.

does not have my permission to see the movie.

\_\_\_\_\_  
Parent/Legal Guardian Signature