

DUAL ENROLLMENT

1.0 **Part-Time Enrollment in District Schools.**

1.1 The District allows students already enrolled in a private school or homeschool to dual enroll in a District school when space and availability permit. Students requesting enrollment in any District school for individual classes must be enrolled in a course schedule that satisfies part-time funding requirements. Part-time students must be scheduled for school at least 90 hours but less than 360 hours of pupil-teacher contact and instruction in the semester of the official count date.

1.2 **In-District Students.**

1.2.1 Requests for part-time enrollment by students who reside in the District should be submitted in writing to the building principal by September 15th of the school year during which enrollment is requested. Enrollment is limited to the student's boundary school, or to schools otherwise designated as being open to school choice pursuant to Policy 5260. Requests will be considered based on space and scheduling availability after all full-time enrollment requests have been considered. Once approved, attendance must begin by October 1st.

1.2.2 After September 15th, students who reside in the District may still request part-time enrollment. Enrollment is limited to the student's boundary school. Requests will be considered based on space and scheduling availability. Once approved, enrollment may be delayed until an appropriate grading period break at the discretion of the principal.

1.3 **Out-Of-District Students.**

1.3.1 Requests for part-time enrollment by students who reside outside the District should be submitted in writing by September 15th of the school year during which enrollment is requested. Enrollment requests may be submitted only for schools otherwise designated as being open to school choice pursuant to District Policy 5260. Requests will be considered based on space and scheduling availability and after any similar requests from in-district students are considered. Once approved, attendance must begin by October 1st.

1.3.2 After September 15th requests for part-time enrollment by homeschool students who reside outside the district will be considered for possible admission the following August.

1.4 In all cases part-time enrollment requires parents to complete all standard enrollment documentation including current address verification, immunizations, and emergency contact information.

2.0 **Students with Disabilities.**

2.1 Dual-enrolled students with disabilities are entitled to appropriate services, accommodations and modifications that enable them to participate in the classes in which they are enrolled.

- 2.2 The District is not responsible to provide special education services in the form of specialized instruction and related services pursuant to an Individualized Education Program plan for students with disabilities who participate in the dual enrollment process.

LEGAL REFERENCE:

CRS 22-7-409(1.3)(b)
CRS 22-7-409(III)(1.3)(b)
CRS 22-32-116.5(5.5)
CRS 22-33-104.5
1 CCR 301-8 (4.01)
1 CCR 301-39 (5.06)

CROSS REFERENCE:

Policy 5020
Policy 6250
Policy 6290