

# ARE-DAG-002 2017-04-27 Minutes



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## Minutes

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### # CC-002

<b>Project:</b>	Arapahoe Ridge ES Addition and Renovations	<b>Date:</b>	2017-04-27
<b>Project No.:</b>	17-11	<b>Time:</b>	5:00 pm
<b>Attendance:</b>	Tim Dolezal - Project Manager - Adams 12 Corky Bradley - Principal in Charge - RB+B Architects Matt Arabasz - Educational Planner - RB+B Architects Josh McGarvey - Project Manager - RB+B Architects Kevin Denke- Communications Specialist - Adams 12 Margi Ammon - Coordinating Architect - Adams 12 Kate Vogel - Principal - ARE Gena Pinstner - 1st Grade Teacher - ARE Lori Geist - Office Manager - ARE Doug Lardes - 5th Grade Teacher - ARE Jen Oldweiler - Parent - ARE Jackson Dreiling - Parent - ARE	<b>Location:</b>	Arapahoe Ridge ES

*These meeting minutes are believed to be an accurate account of this project meeting. If there are any questions and/or comments, please contact RB+B Architects.*

Item #	Item	Action
	<b>TEAM MEMBER ROLES/POINTS OF CONTACT</b>	
2.1	Introduction of design team -Tim Dolezal - Adams 12 Project Manager -Corky Bradley - RB+B Principal in Charge -Josh McGarvey - RB+B Project Manager -Matt Arabasz - RB+B Education Planner and Quality Control	-
	<b>OVERARCHING PROJECT GOALS</b>	
2.2	Setting the Stage: -Design team is here to listen and turn programmatic needs into physical space	-
2.3	District Standards and Educational Specifications	-
2.4	Construction industry trends -Colorado construction activity is booming. What this means for our project is costs are anticipated to rise due to material and labor shortages. It is good that these projects were some of the first to begin at Adams 12 to get the most for our money.	-
	<b>DESIGN ADVISORY GROUP (DAG) PROCESS</b>	
2.5	Roles and responsibilities -Another set of eyes on the design -Shares end-user insight	-

	-Advocate for the project to the community -Brings forth community concerns	
	<b>PROJECT SCOPE</b>	
2.6	<p>Review Bond Scope Documents</p> <ul style="list-style-type: none"> <li>-Receive feedback on basic scope elements</li> <li>-Develop list of any additional unknown needs or desires</li> <li>-Discuss priorities list creation in respect to budget limitations</li> <li>-When designing the new playground, outdoor storage is necessary. Either incorporate into new addition or provide shed. Current location of playground and existing storage shed work well.</li> <li>-A separate exit (curb cut) from the main parking lot is desired to help alleviate traffic issues.</li> <li>-The SSN program likes the shape (none-rectangular) and current proximity to the Admin area of their existing classroom. An outdoor swing (ADA compliant) on the new playground is desired. They need dedicated space for OT &amp; PT. There will be 16 SSN students next year.</li> <li>-Special attention needs to be paid to the circulation patterns in the large hall between the cafeteria and playground. This is a concern both before school (where each class lines up) and during the school day. If the addition is built on the adjacent blacktop, a plan of action needs to be developed on how to circulate kids around the construction zone.</li> </ul>	<b>RB+B</b> to begin formulating priorities list of scope items.
2.7	<p>FF&amp;E and IU Budget Items (Not in RBB scope)</p> <ul style="list-style-type: none"> <li>- A secure resource/book storage room is desired in lieu of the existing location on the open mezzanine.</li> <li>-Changing the mauve paint color would be nice, but is a low priority.</li> </ul>	
	<b>VISIONING/CONCEPTUAL DESIGN</b>	
2.7	Memorable Design Goals	-
2.8	<p>Fit Studies Presentation</p> <ul style="list-style-type: none"> <li>-The two most workable locations for an addition would be to the north of the cafeteria or to the north, east or south of the library. Locating the addition to the south of the library would work similarly to how Eagleview ES works but the parking area would have to be adjusted and moved to the west. Locating the addition to the north of the cafeteria would keep the new classrooms closer to the shared use spaces but would require rework of the fire department turn-around.</li> </ul>	<b>RB+B</b> to develop a few options to discuss in greater detail next meeting.
2.9	Pros/Cons Discussion	-
	<b>PROJECT SCHEDULE</b>	
2.10	Discuss overall schedule	-
2.11	<p>Next meeting time?</p> <ul style="list-style-type: none"> <li>-meet again in two weeks to show conceptual design options in greater detail.</li> </ul>	
	<b>QUESTIONS AND COMMENTS?</b>	

**Next Meeting**

Date and Time: Wednesday, May 10th @ 3:00 pm

Location: Arapahoe Ridge ES