

Colorado McKinney-Vento Education of Homeless Children and Youth Programs Dispute Appeal Notification Form

To be completed by the parent/guardian/unaccompanied youth when appealing a district's decision regarding McKinney-Vento eligibility, enrollment or educational placement.

Under the McKinney-Vento Homeless Assistance Act, states and public school districts are required to establish procedures to promptly resolve disputes. To appeal the decision outlined in your *District Written Explanation Letter* given to you by your district's McKinney-Vento Homeless Education Liaison ("District Liaison"), or to begin a new dispute over a decision that you disagree with regarding a McKinney-Vento eligibility determination, enrollment or educational placement decision, complete this form and submit it to your District Liaison. Contact information on your District Liaison is available at your local school district offices and at CDE's McKinney-Vento webpage: www.cde.state.co.us/dropoutprevention/homeless_liaisons

I want to appeal a McKinney-Vento decision made by _____
(School District Name)

Name of Student involved in the dispute: _____

Name of parent/guardian/unaccompanied youth completing this form: _____

Relationship to the student: Parent Guardian Self or Other: _____

Daytime phone, e-mail or other way to be contacted: _____

Name of school where this dispute is occurring: _____

Reason for the dispute:

Eligibility Determination Enrollment Educational Placement Decision Other: _____

Please provide an explanation in the space below to support your appeal or you may provide your explanation verbally to the District Liaison.

I have been provided with (please check all that apply):

_____ A written explanation of the school's decision

_____ The contact information of District Liaison

_____ A copy of the state's dispute resolution and appeal process for students experiencing homelessness

The District/School provided me with a copy of this form when I submitted it: _____ (initial)

(Signature of Parent/Guardian/Unaccompanied Youth)

(Date)