

**Board of Education Office**

Educational Support Center

1500 E. 128<sup>th</sup> Avenue

Thornton, CO 80241

January 27, 2017

TO: Board Members

FROM: Frances Mullins, Senior Executive Assistant

RE: Monitoring of Operating Limitations Policy 2.7 Communication and Support to the Board

The Policy Governance Model® provides for three methods of monitoring; Internal – report from the Superintendent that directly addresses the policy being monitored, External – non-Board, non-staff resource selected by the Board to measure staff compliance with a specific policy, and Direct Inspection – one or two members assigned by the Board, or the Board as a whole, checks compliance with a specific policy.

The monitoring of Operating Limitations Policy 2.7 Communication and Support to the Board has varied in method between Internal and Direct Inspection monitoring, and in frequency between annual, biannual and quarterly since the Board adopted the policy. The monitoring checklist tool was developed by a previous Board to simplify the Direct Inspection review of policies. The last Internal Monitoring of Board Policy 2.7 was in June 2012 and is attached. The primary reasons for the last move from internal to direct inspection monitoring were: the extensive staff time required to develop the report, repetitive information already reported in the monitoring of other policies, Board members felt well informed with the updates and communication provided by the Superintendent, and general consensus that a conversation between the Board and Superintendent would be more productive and less time consuming.

Documents included for review:

- [Board Relationships Policy 3.4 Monitoring Superintendent Performance and Monitoring Report Schedule](#)
- [Governance Process Policy 4.8 Monitoring Governance Process Policies](#)
- [Operating Limitations Policy 2.7 Communication and Support to the Board](#)
- [Board Policy 2.7 Checklist](#)
- [June 2012 Internal Monitoring Report for Board Policy 2.7](#)