

April 15, 2021

Dear Families,

This letter contains important registration information regarding the BASE Program for the 2021-22 school year. It is important to note that BASE programs often fill during full-time registration, resulting in limited available part-time care options. BASE participants must be five years of age to attend BASE.

Similar to previous years, families requesting full-time care will receive priority at each BASE site and will be enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F, part-time is defined as utilizing the BASE program either MWF or TTH.

School year BASE registration will begin with families showing interest in BASE by completing a School Year BASE Interest Form. The interest form link will be active once registration begins. Submission of an interest form is not a confirmation of registration but an indication of your interest in utilizing the BASE Program. Once the BASE program has established enrollment numbers, you will be contacted.

Order of Registration:

- #1 **Current BASE families** needing full-time care are given 1st priority.
- #2 **Existing BASE families** (*families who were enrolled and attending BASE as of March 13, 2020*) needing full-time care are given 2nd priority.
- #3 **Current & Existing families** needing part-time care are given 3rd priority if space is available.
- #4 **New families** needing full-time care, followed by part-time families if space is available.

School Year Registration Information for All Families:

- If the attendance schedule is the same for all students in the household, submit one BASE Interest Form only. If the attendance schedules are different, please submit one form for each student.
- Interest forms may not contain students from multiple families.
- BASE Program sites that receive more interest forms than the number of spots available will conduct a lottery to determine enrollment.
- Site-based lotteries will take place separately for each registration group (1-Current, 2-Existing, 3-Part-time, #4 New) before moving on to the next group.
- If a lottery is conducted, there are no guarantees that students of the same family with multiple attendance schedules will be accepted.
- Interest forms are timestamped at the time of submission.

Registration Dates:

Registration will take place on **April 16-27, 2021**, for all families. To indicate your interest in registering for School Year BASE, families need to complete the [2021-22 School Years BASE Interest Form](#).

Notification & Acceptance Dates:	Current BASE	Existing BASE	New Families
Notification of either acceptance into the BASE Program or placement on the waitlist.	May 3, 2021	May 6, 2021	May 11, 2021
Acceptance deadline, failure to respond will forfeit your "spot."	May 5, 2021	May 10, 2021	May 13, 2021
\$79 registration fee is due to secure your student's spot. Registration fees are non-refundable and non-transferrable.	May 7, 2021	May 12, 2021	May 17, 2021

Beginning May 17, 2021, the School Year BASE Interest Form will remain open to all families, including those who may have missed the registration window, at locations where space is available. Families will then be enrolled on a first-come, first-serve basis or notified of placement on the waitlist. Variable and or daily drop-in schedules may be considered if space is available.

2021-22 BASE Tuition Information:

Additional information regarding payment due dates and registration paperwork will be made available upon acceptance and enrollment. At the time of acceptance, a \$79 non-refundable, non-transferable registration fee will be invoiced to your account for each student. Failure to remit the registration fees by the date due will forfeit your “spot.”

Please review the [BASE Tuition rates](#) for the upcoming school year. A tuition deposit equal to one week of care is required for each child. School year deposits are due on the first day of school year BASE Wednesday, August 18, 2021, and will be applied to the final week of school year BASE.

The Full-time M-F weekly rate is a discounted rate and will not be discounted further on weeks where the school is not in session and Before & After School care is not available.

Registration Links:

Adams 12 BASE Programs uses SchoolDocs/CampDocs as our online registration system. SchoolDocs/CampDocs registration links will be sent via email a few weeks after the student’s school year registration fee is received.

Cancellation and Withdrawal Policy:

- All withdrawals or cancellations after August 4, 2021, will be subject to a cancellation fee equivalent of two weeks worth of care.
- All withdrawals once the school year BASE Program has started require a two-week notice, equivalent to two weeks worth of care.

We appreciate your interest in our Adams 12 Five Star Schools BASE programs and look forward to providing care for your family this school year. If you have additional questions, please contact the BASE Site Director at your child’s current school.

Sincerely,
BASE Department

SY2021-22 BASE Program Locations

BASE PROGRAM & LICENSE NUMBER	PROGRAMS OFFERED	DIRECTOR	CONTACT NUMBER
Arapahoe Ridge BASE #27717	Before & After School Care	Michael Hart	720-972-5752
Centennial BASE #71717	Before & After School Care	Erin Seitz	720-972-5296
Cherry Drive BASE #68799	Before & After School Care	Tracy Kite	720-972-3310/5317
Coronado Hills BASE #84241	Before & After School Care	Jarred (JT) Townley	720-972-5334
Cotton Creek BASE #66284	Before & After School Care	Melissa Sherman	720-972-5357
Coyote Ridge BASE #37689	Before & After School Care	Brian Hart	720-972-5795
Eagleview BASE #27428	Before & After School Care	Jordan Martin	720-972-5777
Glacier Peak BASE #1503461	Before & After School Care	Brittany McIntosh	720-972-5947
Hulstrom BASE #1513113	Before & After School Care	Amanda Gwinn	720-972-8961
Hunters Glen BASE #71719	Before & After School Care	Andy Ramirez-Hilton	720-972-5449
Leroy Drive BASE #08431	Before & After School Care	Amber Penney	720-972-5477
Malley Drive BASE #71718	Before & After School Care	Cara Palacios	720-972-5497
Meridian BASE #1528108	Before & After School Care	Stephanie Kaiser	720-972-7923/7909
Mountain View BASE #66278	Before & After School Care	Cami Rodriguez	720-972-5537
Prairie Hills BASE #1519499	Before & After School Care	Tone' Vasquez	720-972-8791
Riverdale BASE #66281	Before & After School Care	Megan Walker	720-972-5595
Silver Creek BASE #1543422	Before & After School Care	Teresa Simmons	720-972-3986
Skyview BASE #68369	Before & After School Care	TBD	720-972-5637
Stellar BASE #1548615	Before & After School Care	Daniele Mack	720-972-2351
STEM Lab BASE #1595943	Before & After School Care	Joey Velotta	720-972-3377
STEM Launch BASE #1620425	Before & After School Care	Nicole Karey	720-972-7054
Studio School BASE #66283	Before & After School Care	Christine Hughes	720-972-3640
Tarver BASE #66279	Before & After School Care	Jenny Paugh	720-972-5651
Thunder Vista BASE #1720276	Before & After School Care	Elijah Salazar	720-972-7323
Westview BASE #1512513	After School Care	Holly Hatfield	720-972-6071
Woodglen BASE #78180	Before & After School Care	Drew Schultz	720-972-5709