

Welcome To Adams 12!

As a new Guest Teacher or Classified Substitute we have resources and opportunities for you!

In Adams 12 we use Frontline Absence Management (Aesop). You will find this system to be very user friendly.

Once you have received your Universal ID, you will receive a welcome email from Frontline as well as an access email to get into the system. Please use your universal ID as your user name (Ex: smi000111). You will also need to set up your district email account (log in instructions can be found online at www.adams12.org under the same tab you found your hiring paperwork.)

You will find resources online for training on Frontline and other guest teacher and classified substitute information, such as a district map, calendar and more, on our staff website under substitute services, including videos and training guides:
<https://staff.adams12.org/content/substitute-services>

Coming soon: Professional Development sessions for guest teachers and classified substitutes. These will be announced via email, and you will be able to use your universal ID and password to log in and sign up through PDexpress.

Don't forget:

- Get your District ID
- Sign up for District email
- Sign up for Frontline (when you receive your email from Frontline)
- Watch the website for updates and announcements
- Contact us with questions or concerns:

Substitute Services

720-972-4057

Amy.spruce@adams12.org