

January 24, 2019

Dear BASE Families,

This letter contains important registration information regarding the 2019 Summer BASE Program. It is important to note that BASE programs often fill to capacity during full-time registration, resulting in limited part-time care options available.

Similar to previous years, full-time families will receive priority at each summer BASE site and will be enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F for the full 9.5 weeks of summer (May 30 - August 2, 2019); part-time is defined as utilizing the BASE program either MWF or TTH for the full 9.5 weeks of summer. Variable schedules will not be accepted.

Due to the overwhelming demand for BASE programs, and to prevent parents from standing in line, we will conduct a site-based lottery for all existing BASE families requesting summer care. Lotteries will be conducted separately for each BASE site when the program receives more intent forms than the number of spots available. Site-based lotteries will occur for existing BASE families prior to opening registration to non-BASE families.

Registration information for existing BASE families

Registration will take place **February 5-7, 2019** for existing BASE families. Existing BASE families are those with children currently attending a K-5 BASE program during the 2018-2019 school year.

Important dates for existing BASE families

- **Beginning Jan. 29:** Summer Intent forms will be available for existing families at all BASE locations.
- **Feb. 5-7:** Summer registration opens for existing BASE families.
 - Intent forms will **only** be accepted Feb. 5-7, during normal BASE operating hours, 6:30-8 a.m. and 2-6 p.m.
 - Intent forms **must be submitted** directly to BASE staff at schools where summer BASE is available. Keep in mind, summer BASE may not be offered at your current BASE site. Please see your site director for a list of summer locations.
 - Forms submitted via email, to non-BASE staff or after 6 p.m. on Thursday, Feb. 7th will not be accepted. Families may not submit more than one form.
- **Feb. 12:** Families selected to receive full-time care through the lottery will be notified. A \$100.00 non-refundable registration fee per child will be assessed for summer.
- **Feb. 22:** Notification will be made to families not accepted.

Registration information for non-BASE families

If space is available, registration will take place Mar. 5-7, 2019 for non-BASE families or families who missed registration. In the event a program receives more intent forms than the number of spots available, a lottery will be conducted. Families will be notified of acceptance by Mar. 12, 2019. Beginning Mar. 14, 2019 registration will take place on a first-come, first served basis.

2019 Summer BASE Rates

Families that are accepted have two payment options for the 2019 summer BASE program:

Summer Registration Fee	\$100.00
Part-time Daily Rate	\$40/day
Full-time M-F Weekly Rate <i>(Entire Summer, all 9.5 weeks)</i>	\$160/week

Additional information regarding payment due dates and registration paperwork will be available upon acceptance.

We appreciate your interest in our BASE program and look forward to providing care for your family this summer. If you have additional questions, please see the site director at your child's current school.

2019 Summer BASE Locations

School	Address	Phone Number
Arapahoe Ridge	13095 Pecos Street, Westminster, CO 80234	720-972-5752
Coronado Hills	8300 Downing Drive, Thornton, CO 80229	720-972-5334
Cotton Creek	11100 Vrain Street, Westminster, CO 80031	720-972-5357
Meridian	14256 McKay Park Circle, Broomfield, CO 80023	720-972-7909
Mountain View	12401 Perry Street Broomfield, CO 80020	720-972-5537
North Mor	9580 Damon Drive Northglenn, CO 80260	720-972-3573
Prairie Hills	13801 Garfield Place, Thornton, CO 80602	720-972-8791
Riverdale	10724 Elm Drive, Thornton, CO 80233	720-972-5595
Silver Creek	15101 Fillmore Street, Thornton, CO 80602	720-972-3986
Stellar	3901 E. 124 th Avenue, Thornton, CO 80241	720-972-2351
Thunder Vista	3461 Preble Creek Pkwy, Broomfield, CO 80023	720-972-7323
Westview	1300 Roseanna Drive, Northglenn, CO 80234	720-972-6071
Woodglen	11717 Madison Street, Thornton, CO 80233	720-972-5709