

January 8, 2020

Dear Families,

This letter contains important registration information regarding the 2020 Summer BASE Program. It is important to note that BASE programs often fill during full-time registration, resulting in limited available part-time care options. BASE participants must be five years of age on or before May 28, 2020, and enrolled in a District elementary school for the upcoming school year in grades K-5, or if the student completed grade 5 at the school site and is enrolled for grade 6 within the District.

Similar to previous years, families requesting full-time care will receive priority at each Summer BASE site and will be enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F for the full 10.5 weeks of summer (May 28 - August 7, 2020); part-time is defined as utilizing the BASE program either MWF or TTH for the full 10.5 weeks of summer.

New this year, we are utilizing an online Interest Form system. Two separate forms will be used, one for existing BASE families and one for new families. Summer BASE Interest Form links will be active once registration begins. Submission of an interest form is not a confirmation of registration but an indication regarding your interest in utilizing the Summer BASE Program. Once the BASE program has established enrollment numbers, you will be contacted.

Summer Registration Information for All Families:

- Existing BASE families needing full-time care for the entire summer (10.5) weeks are given priority, followed by existing part-time families if space is available.
- If the attendance schedule is the same for all students, submit one Summer BASE Interest Form only. If the attendance schedules are different, please submit one form for each student.
- Interest forms submitted more than once for the same students at multiple summer locations will not be honored.
- Interest forms may not contain students from multiple families.
- Summer BASE Program sites that receive more interest forms than the number of spots available will conduct a lottery to determine enrollment.
- Site-based lotteries will occur for existing BASE families before summer registration opens to non-BASE families.
- If a lottery is conducted, there are no guarantees that students of the same family with multiple attendance schedules will be accepted.
- Interest forms are timestamp at the time of submission.

Registration Dates for Existing BASE Families:

Summer registration will take place on **January 13-16, 2020**, for existing BASE families. Existing BASE families are those with children currently attending a K-5 BASE program during the 2019-2020 school year.

- **January 13-16, 2020:** [2020 Summer BASE Interest Form "Existing BASE Families"](#) submission window is open.
- **January 27-29, 2020:** Notification of either acceptance into the Summer BASE Program or Summer BASE availability at other locations.
- **January 31, 2020:** Acceptance deadline, failure to respond by Jan 31st will forfeit your "spot."
- **February 7, 2020:** \$100 registration fee due. Registration fees are non-refundable and non-transferrable.

Registration Dates for New Families:

If space is available, Summer BASE registration will take place on **February 3-6, 2020**, for non-BASE families or existing BASE families who missed registration, where space is available.

- **February 3-6, 2020:** [2020 Summer BASE Interest Form "New Families"](#) submission window is open.
- **February 18-19, 2020:** Notification of either acceptance into the Summer BASE Program or Summer BASE availability at other locations, if available.
- **February 21, 2020:** Acceptance deadline, failure to respond by Feb. 21st will forfeit your "spot."
- **February 28, 2020:** \$100, registration fee due. Registration fees are non-refundable and non-transferrable.

Beginning March 2, 2020, summer registration will take place on a first-come, first-served basis, where space is available. Variable and or daily drop-in schedules may be considered if space is available.

2020 Summer BASE Tuition Information:

Additional information regarding payment due dates and registration paperwork will be made available upon acceptance. At the time of acceptance, a \$100 non-refundable, non-transferrable registration fee will be invoiced to your account for each student. Failure to remit the summer registration fees by the date due will forfeit your "spot."

A tuition deposit equal to one week of care is required for each child. Summer deposits are due by Thursday, May 14, 2020, and will be applied to the final week of summer camp.

Summer Registration Fee (<i>Non-refundable, non-transferrable</i>)	\$100.00
Part-time Daily Rate	\$45/day
Full-time M-F Weekly Rate (<i>Entire summer discounted rate, all 10.5 weeks</i>)	\$175/week

The Full-time M-F weekly rate of \$175 per week is a discounted rate for the entire 10.5 weeks of summer. Full-time M-F weekly families who withdraw between May 28-August 7, 2020, will result in reverting all days that the student(s) was contracted to attend from the weekly discounted rate to the daily rate of \$45 per day.

Please, thoughtfully select your student's attendance schedule. Once a selection is made, Summer BASE Programs will be unable to modify or change the originally requested schedule.

Cancellation and Withdrawal Policy:

- Families that enroll for Summer BASE and later determine they no longer need care must withdraw in writing by Thursday, May 14, 2020 to avoid penalty.
- All withdrawals or cancellations after May 14, 2020, will be subject to a cancellation fee equivalent of two weeks worth of care, up to \$450 per child.
- All withdrawals once summer has started require a two-week notice, equivalent to two weeks worth of care, up to \$450 per child.

We appreciate your interest in our Summer BASE programs and look forward to providing care for your family this summer. If you have additional questions, please contact the BASE Site Director at your child's current school.

Sincerely,
BASE Department

2020 Summer BASE Locations

School	Address	Phone Number
Arapahoe Ridge	13095 Pecos Street, Westminster, CO 80234	720-972-5752
Centennial	13200 Westlake Drive, Broomfield, CO 80020	720-972-5296
Coronado Hills	8300 Downing Drive, Thornton, CO 80229	720-972-5334
Cotton Creek	11100 Vrain Street, Westminster, CO 80031	720-972-5357
Coyote Ridge	13770 Broadlands Dr, Broomfield, CO 80023	720-972-5795
Eagleview	4601 Summit Grove Pkwy, Thornton, CO 80241	720-972-5777
Glacier Peak	12060 Jasmine St, Brighton, CO 80602	720-972-5947
Hulstrom @ STEM Lab <i>(K-5 only, no middle school)</i>	11700 Irma Dr, Northglenn, CO 80233	720-972-8961
Meridian	14256 McKay Park Circle, Broomfield, CO 80023	720-972-7909
Prairie Hills	13801 Garfield Place, Thornton, CO 80602	720-972-8791
Silver Creek	15101 Fillmore Street, Thornton, CO 80602	720-972-3986
Skyview	5021 E 123rd Ave, Thornton, CO 80241	720-972-5637
Stellar	3901 E. 124 th Avenue, Thornton, CO 80241	720-972-2351
STEM Lab <i>(K-5 only, no middle school)</i>	11700 Irma Dr, Northglenn, CO 80233	720-972-3377
STEM Launch <i>(K-5 only, no middle school)</i>	9450 N Pecos St, Thornton, CO 80260	720-972-7054
Thunder Vista <i>(K-5 only, no middle school)</i>	3461 Preble Creek Pkwy, Broomfield, CO 80023	720-972-7323
Westview	1300 Roseanna Drive, Northglenn, CO 80234	720-972-6071