

March 3, 2021

Dear Families,

This letter contains important registration information regarding the 2021 Summer BASE Program. It is important to note that BASE programs often fill during full-time registration, resulting in limited available part-time options. BASE participants must be five years of age on or before June 2, 2021, and enrolled in a district elementary school for the upcoming school year in grades K-5, or have completed grade 5 and enrolled for grade 6 within the district.

Similar to previous years, families requesting full-time care will receive priority at each Summer BASE site and will be enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F for the full 9.5 weeks of summer (June 2 - August 6, 2021). Part-time is defined as utilizing the BASE program either MWF or TTH for the entire 9.5 weeks of summer.

Summer registration will begin with families showing interest in Summer BASE by completing a Summer BASE Interest Form. The interest form link will be active once registration begins. Submission of an interest form is not a confirmation of registration but an indication of your interest in utilizing the Summer BASE Program. Once the BASE program has established enrollment numbers, you will be contacted.

#### Order of Registration:

- #1 Current BASE families** needing full-time care for the entire summer (9.5) weeks are given 1<sup>st</sup> priority.
- #2 Existing BASE families** (*families who were enrolled and attending BASE as of March 13, 2020*) needing full-time care for the entire summer (9.5) weeks are given 2<sup>nd</sup> priority.
- #3 Current & Existing families** needing part-time care are given 3<sup>rd</sup> priority if space is available.
- #4 New families** needing full-time care for the entire summer (9.5) weeks, followed by part-time families if space is available.

#### Summer Registration Information for All Families:

- If the attendance schedule is the same for all students in the household, submit one Summer BASE Interest Form only. If the attendance schedules are different, please submit one form for each student.
- Interest forms submitted more than once for the same student at multiple summer locations will not be honored.
- Interest forms may not contain students from multiple families.
- Summer BASE Program sites that receive more interest forms than the number of spots available will conduct a lottery to determine enrollment.
- Site-based lotteries will take place separately for each registration group (1-Current, 2-Existing, 3-New) before moving on to the next group.
- If a lottery is conducted, there are no guarantees that students of the same family with multiple attendance schedules will be accepted.
- Interest forms are timestamped at the time of submission.
- The Summer BASE Interest Form will remain open to all families, including those who may have missed the registration window, where space is available. Families will then be enrolled on a first-come, first-serve basis.

#### Registration Dates:

Summer registration will take place on **March 16-24, 2021**, for all families. To indicate your interest in registering for Summer BASE, families need to complete the [2021 Summer BASE Interest Form](#).

<b>Notification &amp; Acceptance Dates:</b>	<b>Current BASE</b>	<b>Existing BASE</b>	<b>New Families</b>
Notification of either acceptance into the Summer BASE Program or Summer BASE availability at other locations.	March 29, 2021	April 1, 2021	April 6, 2021
Acceptance deadline, failure to respond will forfeit your "spot."	March 31, 2021	April 5, 2021	April 8, 2021
\$104 registration fee is due to secure your students's spot. Registration fees are non-refundable and non-transferrable.	April 2, 2021	April 7, 2021	April 12, 2021

**Beginning April 9, 2021**, summer registration will take place on a first-come, first-served basis, where space is available. Variable and or daily drop-in schedules may be considered if space permits.

**2021 Summer BASE Tuition Information:**

Additional information regarding payment due dates will be made available upon acceptance. At the time of acceptance, a \$104 non-refundable, non-transferable registration fee will be invoiced to your account for each student. Failure to remit the summer registration fee by the date due will forfeit your "spot." SchoolDoc/CampDoc registration links will be sent via email once the student's summer registration fee is received.

A tuition deposit equal to one week of care is required for each child. Summer deposits are due on the first day of Summer BASE June 2, 2021, and will be applied to the final week of summer camp.

Summer Registration Fee <i>(Non-refundable, non-transferrable)</i>	\$104.00
Part-time Daily Rate	\$50/day
Full-time M-F Weekly Rate <i>(Entire summer discounted rate, all 9.5 weeks)</i>	\$195/week

The Full-time M-F weekly rate of \$195 per week is a discounted rate for the entire 9.5 weeks of summer.

Please, thoughtfully select your student's attendance schedule. Once a selection is made, Summer BASE Programs will be unable to modify or change the originally requested attendance schedule.

**Change, Cancellation, or Withdrawal Policy:**

- Families that enroll for Summer BASE and later determine they no longer need care must withdraw by Thursday, May 19, 2021, to avoid penalty.
- All withdrawals or cancellations after May 19, 2021, but before summer BASE starts, will be subject to a cancellation fee equivalent to two weeks worth of care, up to \$500 per child.
- Once summer has started, all withdrawals require a two-week notice, equivalent to two weeks worth of care, up to \$500 per child.
- Full-time M-F weekly families who withdraw or request a schedule change between June 2-August 6, 2021, will result in reverting all days that the student(s) was contracted to attend from the weekly discounted rate to the daily rate of \$50 per day.

We appreciate your interest in our Summer BASE programs and look forward to providing care for your family this summer. If you have additional questions, please contact the BASE Site Director at your child's current school.

Sincerely,  
BASE Department

## 2021 Summer BASE Locations

School	Address	Phone Number
<b>Arapahoe Ridge</b>	13095 Pecos Street, Westminster, CO 80234	720-972-5752
<b>Cotton Creek</b>	11100 Vrain Street, Westminster, CO 80031	720-972-5357
<b>Coyote Ridge</b>	13770 Broadlands Dr, Broomfield, CO 80023	720-972-5795
<b>Eagleview</b>	4601 Summit Grove Pkwy, Thornton, CO 80241	720-972-5777
<b>Hunters Glen</b>	13222 Corona St, Thornton, CO 80241	720-972-5449
<b>Mountain View</b>	12401 Perry St, Broomfield, CO 80020	720-972-5537
<b>Skyview</b>	5021 E 123rd Ave, Thornton, CO 80241	720-972-5637
<b>STEM Lab</b> <i>(K-5 only, no middle school)</i>	11700 Irma Dr, Northglenn, CO 80233	720-972-3377
<b>STEM Launch</b> <i>(K-5 only, no middle school)</i>	9450 N Pecos St, Thornton, CO 80260	720-972-7054
<b>Studio School</b>	10604 Grant Dr, Northglenn, CO 80233	720-972-3640
<b>Tarver</b>	3500 Summit Grove Pkwy, Thornton, CO 80241	720-972-5651

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