

Meeting Minutes

To: **Tonia Hobaugh-Toca**
From: **Amy McCann**
Project: **Adams 12: Stukey Elementary Remodel**
Project Number: **PR16-0671**
Subject: **DAG 02**
Location: **Stukey Elementary**
Meeting Date: **May 10, 2017**
Issue Date: **June 1, 2017**
Attendees: **Lori Bailey, Raelene Crump, Justin King, Nicole Akerson, Kevin Denke, Tonia Hobaugh-Toca, Morayma Salas, Amy McCann**



Item	Description
1	Introductions
2	Shared CGA Intention
3	Discussed scope and re-prioritization <ul style="list-style-type: none">• Priority 1 items are most likely to be completed but not guaranteed. Priority 2 items will be completed as funding allows. Priority 3 and 4 items are unlikely to be funded and will not be completed unless further direction is provided.• New, revised, or re-prioritized items shown in blue.
4	Renovation scope and prioritization discussion <u>Priority 1:</u> <ul style="list-style-type: none">• Replace cork strips with two rows of display rail in corridors• Provide open shelving in pods• Remove all unit ventilators in classrooms and replace with storage• Replace typical classroom operable partitions with walls; address acoustic transfer, salvage marker boards; Independent Line Item in Bond<ul style="list-style-type: none">○ Address sound transfer between classrooms• Provide instructional surface at new walls in classrooms• Replace Art operable partition w/ walls; Independent Line Item in Bond• Provide panic hardware at exterior library door; Hardware Scope• Address library lockdown concerns; too many doors to quickly lock<ul style="list-style-type: none">○ There is already a lock down button at Admin• Replace quarry tile in kitchen; district evaluating if covered/required by Nutritional Services• Repair or replace leaking exterior door at cafeteria; Hardware Scope<ul style="list-style-type: none">○ Resolve exterior slope to drain away from door threshold• Replace gym floor; Independent Line Item in Bond• Provide wall pads in gym• Address heating and cooling problems• Replace stage operable partitions; provide writable magnetic surfaces on both sides; Independent Line Item in Bond• Evaluate motor at traveling and backstage curtains to make it functional• Improve music / stage instructional space• Evaluate electrical circuits to provide outlets for three microwaves in staff lounge• Evaluate capacity for future dishwasher in staff lounge• Provide capacity for future additional refrigerator in staff lounge• Paint cafeteria

**Cunningham Group
Architecture, Inc.**

601 South Broadway
Suite N
Denver, CO 80209

Tel: 303 861 1600
Fax: 303 861 1602

www.cunningham.com



<u>Item</u>	<u>Description</u>
	<ul style="list-style-type: none">• Add tubular daylighting devices (TDDs) to cafeteria• Remove built-in, fold-out tables on West wall of cafeteria• Evaluate additional storage options in cafeteria<ul style="list-style-type: none">○ Provide MUSIC chair storage for cafeteria in exterior shed; Specials Line Item in Bond○ Consider racks or chairs○ Cafeteria storage needed for BASE, food service, tables, instructional storage, etc.○ Consider extend countertop and base cabinet at South wall of Cafeteria• Playground; Independent Line Item in Bond

Priority 2:

- Address daylight concern at classrooms, consider TDDs
- Replace countertops in classrooms
- Replace coat closet with casework with countertop and sink in art
 - Raise sink height in art
- Improve ventilation in cafeteria, consider ceiling fan
- Replace countertops cafeteria
- Address acoustics within cafeteria; if wall panels, cleanable surface
- Evaluate acoustic transfer between Kitchen/Cafeteria
- Improve ventilation in gymnasium, consider ceiling fan
- Provide PE storage racks; Furniture, Fixtures & Equipment (FF&E)
- Provide shelving at PE office; FF&E
- Rezone lighting to separate gym from stage
- Provide additional exterior storage shed for music/drama props
- Provide instructional music storage
- Replace stained ceiling tiles at north wing corridor; boiler/HVAC project
- TDDs at library
- Replace hand crank basketball hoops with motorized; Elec or Specials Line Item
- Provide new shelving in storage closets #34 and #78

Priority 3/4:

- Paint corridor door frames
- Improve lighting corridor
- Remove cork boards in corridors
- Replace VCT at sinks in room 14 and 16 with carpet
- Replace horizontal blinds with roller shades in classrooms
- Relocate art back to previous location
- Replace drinking fountain with drinking fountains with bottle filler
- Replace countertops in staff lounge by sink and add more countertop
- Extend stage over risers
- Evaluate flexible storage under stage
- Replace stage lights
- Address HVAC noise



CUNNINGHAM
G R O U P

Item	Description
	<ul style="list-style-type: none">• Provide kiln• Replace outdoor basketball hoops; Playground Line Item• Keep computer lab intact for future• Purchase additional chrome carts• Replace existing manual flush valves and faucets with automatic• Replace coats closets in classrooms with coat hooks• Provide mobile vertical storage cabinets for classrooms; Ordered via Instructional upgrades, not in Bond• Provide air conditioning at gym and cafeteria (consider ceiling fan for air circulation, see higher priority)• Replace gym mats• Provide climbing walls, nets, and/or ropes• Improve daylighting at gym, i.e. TDDs• Repair pod storage• Add window at east wall of library• Improve lighting fixtures in cafeteria• Add exterior windows on west wall of cafeteria
5	<p>Additional Scope other than Renovation; prioritization not required:</p> <ul style="list-style-type: none">• Improve north parking lot drainage, Exterior Item – District does not recommend using renovation budget• Resolve courtyard flooding; Exterior Item – District does not recommend using renovation budget<ul style="list-style-type: none">○ Repair / Replace unstable pavers in courtyard• Add fence around play field; consider as Playground Line Item• Replace flooring in some classrooms (wrinkled carpet, chipped tile, water-damaged floor); Independent Line Item in Bond• Replace flooring in corridor; Independent Line Item in Bond• Replace failing data wiring at hub; District suggest paid for by I.T.
6	<p>Follow up meetings times set, invites sent by Tonia</p> <ul style="list-style-type: none">• DAG #3 31 May 2017, 10:00 AM - 12:00 PM

AM:ms

The foregoing is believed by the author to be an accurate and materially complete reflection of the discussions described. Requests for any corrections or additions to this document should be forwarded to the author within five business days. Thereafter, this document shall be deemed the official record of the discussions described herein.